

Ohio Department of Job and Family Services
Office of Child Support
Single State FI Data Match (SSFIDM)
Memorandum of Agreement

This agreement is entered into by and between _____ and the Ohio Department of Job and Family Services, (hereinafter "ODJFS"), Office of Child Support, (hereinafter "OCS"). This agreement is entered into for the purpose of exchanging information through an automated data exchange system operated by ODJFS and its agent, Informatix, Inc. In consideration of mutual agreements contained herein, ODJFS and the Financial Institution, (FI) named above hereby agree as follows:

Article I

- A. This agreement is entered into pursuant to the Personal Responsibility and Work Opportunity Reconciliation Act, 42 U.S.C. Section 666(a)(17) and Ohio Revised Code Sections 3121.74 through 3121.78, 3121.24 through 3123.38, for the purposes of operating a data match system and for implementing provision of law under which the FI, in response to a notice of access restriction, withdrawal directive, release of access restriction or any other documents, will, pursuant to state law, encumber or surrender, as the case may be, assets held by such institution on behalf of any non-custodial parent who owes unpaid child support. The FI shall participate in the exchange of data that ultimately will result in the FI providing on a quarterly basis, identifying information, names, address, Social Security Number, joint ownership information, other identifying information and type of account, for each non-custodial parent who owes past-due child support, who maintains or during the last quarter maintained an account(s) at the FI. The FI must submit the required information with the State by the "Matched Accounts" method.
- B. The FI acknowledges there are processes and procedures, subject to state and federal law and regulation, to ensure that information contained in their respective records and obtained from each other shall be kept confidential.

The information provided to the FI (or its designated agents) for purposes of conducting the data matches may not be used by such institutions or agents for any other purposes and may not be disclosed to any person except to the extent necessary to conduct the data matches. Confidential customer information of a FI provided tot the State Under this agreement remains confidential under federal law 42 U.S.C. Section 669a(b).

- C. All data supplied under this agreement shall be in accordance with the “Financial Data match Specifications handbook” <http://www.acf.hhs.gov/programs/cse/fct/fidm/dataspecs.pdf>. This publication was approved by the federal office of management and budget (OMB). It contains the data specifications and the file format for FIDM.
- D. All agreements, attachments to agreements, revised attachments, notices, and other documents related to the status of this Agreement, shall be addressed to the State as follows or to such address as the State shall later designate in writing:

Ohio Department of Job and Family Services
Office of Child Support
P.O. Box 183203
Columbus, Ohio 43218-3203

All data and match results, including tapes or other media shall be addressed to the State’s agent for data processing, Informatix, Inc., as follows, to such agent and address as the State shall later designate, in writing:

Informatix, Inc.
1760 Abbey Road
East Lansing, MI 48823-7394

- E. The FI shall complete “Attachment A” and identify the information needed for service upon the FI of all legal notices for encumbrances and surrender of accounts resulting from this agreement.
- F. The FI shall designate a contact person, who may be an agent of the institution, to perform the data match on its behalf by completing “Attachment A.” The institution also shall identify, on “Attachment A” its preferred media format for reporting and receiving information under this Agreement.
- G. The FI shall submit, and as needed update, a schedule of quarterly submission dates to the State on “Attachment A” to this agreement.
- H. The FI shall file an amended “Attachment A” with the State whenever the information changes and submit those changes to the State within 30 days of the effective date of change. In addition, the FI must file an amended “Attachment A” if the FI is involved in any merger, acquisition, change of name, or any other transaction that could affect the FI’s performance under this Agreement.

Article II-Additional Terms

- A. This Agreement will commence upon signature and date by the OCS Deputy Director or designee, and shall continue thereafter, unless otherwise modified by the mutual agreement of the parties, and remain in effect, unless otherwise terminated by mutual consent of both parties.
- B. This Agreement may be amended in writing at any time by the mutual consent of the parties.
- C. This Agreement shall be construed in accordance with the laws of the State of Ohio and any applicable federal laws.

Article III-Signatures/Parties to the Agreement

FI _____

FI # _____ Federal Identification # _____

Print Name and Title _____

Signature _____ Date: _____

FI Agent (if any) _____

FI Agent # _____ Federal Identification # _____

Print Name and Title _____

Signature _____ Date: _____

**Office of Child Support, Deputy Director
Ohio Department of Job and Family Services**

Signature

Date

Print Here

“ATTACHMENT A”

**Informatix, Inc.
Single State FI Data Match (SSFIDM)
Memorandum of Agreement**

___ If you are going to participate in Multi-state FI data match (MSFIDM) please check. You do not need to fill out the memorandum of agreement or “Attachment A,” but you must return them with a letter from your FI indicating that you have chosen to participate in the Multi-state FI indicating that you have chosen to participate in the Multi-state FI data match (MSFIDM).

___ If you are going to participate in the Single state FI data match (SSFIDM), please check, and complete the following information along with the memorandum of agreement.

A. The FI must designate a contact person to perform the data match on its behalf by completing the information below.

Agent (if any): _____

FI: _____

Federal Identification Number: _____

Contact Person: _____

Title: _____

Street Address: _____

Mailing Address: _____

E-Mail: _____ FAX: _____

Telephone: _____

B. The FI must designate a contact person to receive all legal notices for encumbrances and surrender of accounts.

Contact Person: _____

Title: _____

Street Address: _____

Mailing Address: _____

E-Mail: _____ FAX: _____

Telephone: _____

4.

MATCHED ACCOUNTS

The FI shall match an inquiry file supplied by the State against all customer accounts maintained by the FI. The FI must report all information required by the State on all customer accounts at the FI maintained by persons on the State's inquiry file. The FI must submit the report to the State within **45 days** of its receipt of the inquiry file. The inquiry file will be sent to the FI on an agreed upon date, and not more than quarterly thereafter. The State shall send its inquiry file on the designated medium. The inquiry file shall be destroyed or erased, or returned to the State along with the FI's report of all match accounts.

1. Please indicate the media for receiving and sending inquiry files for the State and for submitting accounts.

The FI will **receive** inquiry file from the State or its agent on:

____ Cartridge ____ Tape ____ Diskette ____ CD ____ Internet
 3480,3490 Reel to Reel
 4 mm DAT
 8 mm DAT
 SLR2, SLR 6

The FI will **send** accounts to the State or its agent on:

____ Cartridge ____ Tape ____ Diskette ____ CD ____ Internet
 3480,3490 Reel to Reel
 4 mm DAT
 8 mm DAT
 SLR2, SLR 6

Please indicate the week and month of the calendar quarter the FI will receive data to perform the data match.

Week: _____ Month: _____

(Name of FI)

5.